

DCS S-7 Instructor Standard Operating Procedure (SOP)

Effective Date: July 7th 2025

Applies To: All S-7 Instructors and Training Cadre

Issued By: VJFC Training Directorate (S-7)

1. Purpose

This SOP outlines the duties, conduct, expectations, and procedures for all instructors operating under the S-7 training department within the DCS unit. The intent is to standardize instructional quality, maintain training integrity, and ensure student success.

2. Scope

This SOP applies to all S-7 qualified instructors providing academic, simulator, or live-fly instruction in DCS World under the VJFC training framework.

3. Instructor Roles and Responsibilities

3.1 General Duties

- Deliver accurate, doctrinally sound instruction based on the current syllabus.
- Maintain a professional, mission-focused attitude always.
- Provide timely feedback to students.
- Complete and submit training documentation within 24 hours of a session.

3.2 Preparation

- Review lesson plans and applicable checklists before each session.
- Load training maps, targets, and mission files in advance.
- Ensure SRS, DCS, and any required modules (e.g., Supercarrier, Syria) are operational.

3.3 Instruction Delivery

- Begin all sessions with a brief (objectives, safety, expected student performance).
 - Use standardized terminology (NATO brevity, BRAA, ATC phraseology as applicable).
 - Allow student-led execution with instructor-guided corrections.
 - End sessions with a debrief highlighting performance and areas for improvement.
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4. Instructional Standards

- No excessive crosstalk or joking during training events.
 - Adhere strictly to the relevant SOP, TTPs, and aircraft-specific checklists.
 - Do not pass/fail a student without objective grading based on published criteria.
 - Maintain fairness, patience, and professionalism even during repeated errors.
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5. Student Interaction

- Treat all students with respect, regardless of experience level.
 - Ensure students are engaged and encouraged to ask questions.
 - Document repeated no-shows or behavior issues to the S-7 lead.
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6. Grading and Documentation

- Use standardized forms or grading sheets (e.g., PDF, Google Form, Excel).
 - Grade all performance using objective criteria from the syllabus.
 - Submit after-action reports, attendance logs, and test results within 24 hours.
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7. Scheduling and Communication

- Coordinate training slots via S-7 calendar or Discord scheduling channel.
 - Confirm student attendance 24 hours prior to session.
 - Inform S-7 Lead if unable to attend a scheduled session as early as possible.
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8. Disciplinary or Performance Concerns

- Instructors are not permitted to discipline students. All concerns must be elevated to S-7 Lead.
 - Poor instructor performance may result in retraining, probation, or removal from the instructor cadre.
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9. Uniform and Setup Standards

- Instructors must use their full callsign with rank prefix during official sessions.
 - Ensure a clean, readable overlay for Twitch or screen-sharing, if used.
 - Mic discipline and clarity are mandatory.
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10. Safety and Server Integrity

- Instructors must monitor and enforce training server rules.
 - Any abuse of assets, grieving, or trolling should be reported to S-7
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11. Continuing Education

- Instructors will undergo quarterly evaluation flights or refreshers.
 - Attendance at monthly S-7 meetings is mandatory unless excused.
 - Staying current on TTPs, updates, and module changes is a core responsibility.
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12. Chain of Command

All instructors report directly to the S-7 Lead Instructor or Training OIC. Operational issues are handled via the S-3. Disputes or formal appeals go through the XO/CO.

End of SOP